



BURNTWOOD DRAGONS AND PHOENIX FC

COVID- 19

RISK ASSESMENT FOR THE RETURN TO COMPETITIVE FOOTBALL TRAINING AND MATCH PLAY FOLLOWING FA GUIDELINES AS OF 24/03/21

VENUE - Burntwood Rugby Club

Prepared by Damian Mayne (Head of Welfare & Covid-19 Officer)

Dated: 28/03/21

BURNTWOOD DRAGONS AND PHOENIX FC - RISK ASSESSMENT COVID-19

RA-001 RISK ASSESSMENT	COVID-19		Location – Burntwood Rugby Club		
Risk Assessment prepared by	Damian Mayne (Welfare & Covid-19 Officer)	Name of Person approving RA:	Laurence Danan	Date of last review:	28/03/2021
				Next review due	28/03/2021
Description of Risk Assessment	To limit the risk and allow teams to resume competitive training and match play, in strict accordance with FA and Government guidelines			Circulation List	All Committee and BDPFC Managers

Activity	Hazards	Main Risks & Affected Persons	Risk Rating			Existing Risk Control Measures	Additional Risk Control Measures	Residual Risk		
			L	M	H			L	M	H
TRAVEL TO AND FROM THE TRAINING/ MATCH FACILITY	<p>COVID-19</p> <p>Direct contact with a person other than a family member who could be infectious</p> <p>Contracting the virus from Vehicles</p> <p>Flammable alcohol-based hand sanitiser</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Parents, Children, Adult players, Members of the public</p>			X	<ul style="list-style-type: none"> Under no circumstances should parents/coaches offer to pick up or drop off another team member for training sessions, unless part of the same household Use alcohol-based hand rub & try not to touch your face. Let hands dry naturally Regularly clean your vehicle high touch areas, such as steering wheel, gear selector, indicator stalks, radio, window controls, door mirror controls and door handle's with antibacterial wipes Adults should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub, which will minimise any fire risk, if smoking or vaping 	<ul style="list-style-type: none"> Regularly clean any items you may use while travelling such as keys, mobile devices, wallets Encourage team members to take a change of clothes and change out of training kit before entering the vehicle to travel home, as the virus can be harboured in clothing It is advised not to stop or detour en-route to the training facility or home Adult players should not travel in and out of tier 3 to play matches 	X		

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			L	M	H			L	M	H
UNLOCKING AND LOCKING OF THE MAIN GATES	<p>COVID-19</p> <p>Direct contact with the gates, padlocks, and chain</p> <p>Flammable alcohol-based hand sanitiser</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Committee, Coaches, Caretaker</p>		X		<ul style="list-style-type: none"> Wipe chain and padlock with antibacterial wipes, prior to unlocking/locking the gates Use minimum contact when opening or closing the gates All persons should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub, which will minimise any fire risk, if smoking or vaping 	<ul style="list-style-type: none"> Clean hands before re-entering a vehicle with hand wipes or alcohol-based hand rub. Let hands dry naturally 		X	
PARKING AT THE TRAINING/ MATCH FACILITY	<p>COVID-19</p> <p>Direct contact with a person who could be infectious</p> <p>Risk of persons congregating</p> <p>Risk of intervening social distancing rules</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Parents, Children, Adult players, Members of the public</p>			X	<ul style="list-style-type: none"> Utilise Burntwood Rugby Club parking area to spread parking out as much as possible Training/match play times should be staggered to allow free movement of vehicles/persons entering and exiting Burntwood Rugby Club and minimise the risk of persons congregating 	<ul style="list-style-type: none"> Teams and Coaches to be advised that they need to leave the parking areas as quickly as possible after their training/match has finished A minimum of two metres social distancing should always take place 		X	

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BURNTWOOD RUGBY CLUB WELFARE FACILITIES AND CLUBHOUSE	<p>COVID-19</p> <p>Flammable alcohol-based hand sanitiser</p> <p>Touching objects or surfaces which could be contaminated</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Parents, Children, Adult players</p>			X	<ul style="list-style-type: none"> Burntwood Rugby Club operate their own set of guidelines which should be available on request. BRC currently operate a one-way system throughout the clubhouse BRC operate their own track and trace procedure, which must be adhered to when using the clubhouse BRC supply a bottle of hand sanitiser inside the clubhouse entrance Avoid using hand dryers 	<ul style="list-style-type: none"> All persons should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub One pack of antibacterial wipes and one bottle of hand sanitiser should be available in the toilet for use as required A Sign is to be put on the external door of the WC, requesting that high touch areas are cleaned with antibacterial wipes after use 		X	

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			L	M	H			L	M	H
TRAINING SESSION & MATCH SETUP	<p>COVID-19</p> <p>Direct contact with a person who could be infectious</p> <p>Touching objects or contaminated surfaces</p> <p>Flammable alcohol-based hand sanitiser</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Players</p>		X		<ul style="list-style-type: none"> Coaches are to give clear instructions to team members regarding training times and days and to re-iterate a player's punctuality. They should also be forewarned of the requirement to use hand sanitiser Coaches should arrive at least 15 minutes prior to a training session so that the session can be setup before team members arrive, thus reducing the risk of potential contaminated equipment being handled. All team members and coaches are required to apply hand sanitiser at the start of the session. Any player that refuses will be asked to leave the session. All persons should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub ALL training/match equipment should be wiped with antibacterial wipes, before and after a training/match All teams must be affiliated with their respective County FA prior to a match being played 	<ul style="list-style-type: none"> Coaches are to supply a bottle of hand sanitiser at training sessions. A 2metre square area is to be setup at the start of the session in which the hand sanitiser will be kept. Only one person allowed to enter the sanitising area at a time to maintain social distancing It is an individual's own choice as to whether they wear a face mask, of which they are responsible for purchasing, its proper use and correct disposal of Coaches are to keep their training equipment on their person Refrain from lending equipment with other Coaches Coaches to keep a pair of latex gloves and facemask in First Aid Kit, in order to be able to administer First Aid, in the event of an emergency The NHS track and trace QR code must be scanned or paper copy attendance record obtained when entering the site 		X	

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DURING THE MATCH/ TRAINING SESSION	<p>COVID-19</p> <p>Direct contact with a person who could be infectious</p> <p>Risk of persons congregating</p> <p>Risk of intervening social distancing rules</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Parents, Children, Adult players</p>		X		<ul style="list-style-type: none"> • Training sessions should consist of 30 individuals max, including coaches. (does not apply to matches) • Goals, Corner Flags, Balls to be regularly cleaned during the match or training session • No mixing of age groups • Under NO circumstances will a non-FA CRC/DBS checked adult be asked to step in to act as a coach, it is the Coaches responsibility to ensure that Covid-19 guidelines are adhered to during training or match play • Should any coach be found to be contradicting the above, they will face disciplinary action from the club • Coaches will reiterate to parents/adult players, regarding social distancing measures during sessions • Players should not spit during training or match play and refrain from coughing on or near another player • An "out of play" match ball should not be handled by a non-playing person if possible 	<ul style="list-style-type: none"> • Spectators are not permitted at training and matches for the foreseeable future • Shoelace tying during a session must be done either by the player or their parent only • Training Bibs must be washed after every use • Players are not to share water bottles with other teammates • Parents are not to share food with others • Strictly one parent per player at training sessions and matches • Contact should be kept to a minimum during training sessions whilst the club are in tier 3 • No pre/post-match handshakes • Shouting should be avoided when in close proximity to another person • Sneezing or coughing should be done into a tissue. Avoid touching face 		X	

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AFTER THE MATCH/ TRAINING SESSION	<p>COVID-19</p> <p>Contact with contaminated surfaces</p> <p>Flammable alcohol-based hand sanitiser</p>	<p>COVID-19</p> <p>Risk of contracting the virus</p> <p>Coaches, Parents, Children, Adult players</p>		X		<ul style="list-style-type: none"> Once the match/training session has finished, players and parents are to be dismissed as quickly as possible, maintaining social distancing Players are not to retrieve training equipment Coaches should wipe all equipment using antibacterial wipes prior to putting it away Players are to apply sanitiser at the end of the session Lock the main gates whilst following the Control measures procedure for this activity shown earlier in this document 	<ul style="list-style-type: none"> Parents/players should be advised to wash the players match/training kit after every session to reduce the virus spread risk 	X		

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Risk Assessment Matrix

Monitoring and Review

Date Completed	Assessed by:	Amendment Detail:	Signature:	Review Date:
01/08/20	D Mayne	A return to competitive training and match play	<i>D. Mayne</i>	01/09/20
07/09/20	D Mayne	Risk Assessment Burntwood Rugby Club (BRC)	<i>D. Mayne</i>	29/09/20
06/12/20	D Mayne	A return to competitive training and match play in Tier 3	<i>D. Mayne</i>	06/12/20
28/03/21	D Mayne	A return to competitive training and match play from 29/03/21	<i>D. Mayne</i>	28/03/21

Further Actions

(Please detail any actions for the risk assessment here)

Issue	Further action	Action by who?	Action by when?	Completed