



BURNTWOOD DRAGONS AND PHOENIX FC

COVID- 19

RISK ASSESMENT FOR THE RETURN TO COMPETITIVE FOOTBALL TRAINING AND MATCH PLAY FOLLOWING FA GUIDELINES AS OF 24/03/21

VENUE - Burntwood Leisure Centre

Prepared by Damian Mayne (Head of Welfare & Covid-19 Officer)

Dated: 28/03/21

Latest FA Guidance for Grassroots Football (Competitive)

<b>RA-001 RISK ASSESSMENT</b>	<b>COVID-19</b>		Location – Burntwood Leisure Centre		
<b>Risk Assessment prepared by</b>	Damian Mayne (Welfare & Covid-19 Officer)	<b>Name of Person approving RA:</b>	Laurence Danan	<b>Date of last review:</b>	28/03/2021
				<b>Next review due</b>	28/05/2021
<b>Description of Risk Assessment</b>	To limit the risk and allow teams to resume competitive training and match play, in strict accordance with FA and Government guidelines			<b>Circulation List</b>	All Committee and BDPFC Managers

Activity	Hazards	Main Risks & Affected Persons	Risk Rating			Existing Risk Control Measures	Additional Risk Control Measures	Residual Risk		
			L	M	H			L	M	H
<b>TRAVEL TO AND FROM THE TRAINING/ MATCH FACILITY</b>	<p><b>COVID-19</b></p> <p>Direct contact with a person other than a family member who could be infectious</p> <p>Contracting the virus from Vehicles</p> <p>Flammable alcohol-based hand sanitiser</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Parents, Children, Adult players, Members of the public</b></p>			<b>X</b>	<ul style="list-style-type: none"> <li>Under no circumstances should parents/coaches offer to pick up or drop off another team member for training sessions, unless part of the same household</li> <li>Use alcohol-based hand rub &amp; try not to touch your face. Let hands dry naturally</li> <li>Regularly clean your vehicle high touch areas, such as steering wheel, gear selector, indicator stalks, radio, window controls, door mirror controls and door handle's with antibacterial wipes</li> <li>Adults should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub, which will minimise any fire risk, if smoking or vaping</li> </ul>	<ul style="list-style-type: none"> <li>Regularly clean any items you may use while travelling such as keys, mobile devices, wallets</li> <li>Encourage team members to take a change of clothes and change out of training kit before entering the vehicle to travel home, as the virus can be harboured in clothing</li> <li>It is advised not to stop or detour en-route to the training facility or home</li> <li>Adult players should not travel in and out of tier 3 to play matches</li> </ul>	<b>X</b>		

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			L	M	H			L	M	H
<b>PARKING AT THE TRAINING/ MATCH FACILITY</b>	<p><b>COVID-19</b></p> <p>Direct contact with a person who could be infectious</p> <p>Risk of persons congregating</p> <p>Risk of intervening social distancing rules</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Parents, Children, Adult players, Members of the public</b></p>			<b>X</b>	<ul style="list-style-type: none"> <li>Utilise Burntwood Leisure Centre parking area to spread parking out as much as possible</li> <li>Training/match play times should be staggered to allow free movement of vehicles/persons entering and exiting Burntwood Leisure Centre and minimise the risk of persons congregating</li> <li>BLC operate an existing one-way traffic flow system which must be adhered too</li> </ul>	<ul style="list-style-type: none"> <li>Teams and Coaches to be advised that they need to leave the parking areas as quickly as possible after their training/match has finished</li> <li>A minimum of <b>two</b> metres social distancing should always take place</li> </ul>	<b>X</b>		
<b>BURNTWOOD LEISURE CENTRE ARTIFICIAL PITCH &amp; INDOOR WELFARE FACILITIES</b>	<p><b>COVID-19</b></p> <p>Flammable alcohol-based hand sanitiser</p> <p>Touching objects or surfaces which could be contaminated</p> <p>Risk of people congregating</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Parents, Children, Adult players, BLC Staff Members, Members of the public</b></p>			<b>X</b>	<ul style="list-style-type: none"> <li>The artificial pitch main gates to be unlocked/ locked by a BLC staff member only, whilst following their own BLC Covid-19 Risk Assessment and applying hand sanitiser when in contact with high touch areas such as the gate padlock, handles etc</li> <li>Burntwood Leisure Centre operate their own set of guidelines which should be available on request.</li> <li>BLC should also operate their own track and trace procedure, which must be adhered to when using the leisure centre for any reason</li> <li>The Café toilets are reduced to 2x M/F and 1x Disabled until further notice</li> </ul>	<ul style="list-style-type: none"> <li>All persons should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub</li> <li>No Parents are to enter the artificial pitch area during matches or training</li> <li>In the event of a team having only one coach at a training session, then one allocated parent is allowed pitch side in case of emergency</li> <li>The café should be used for "take away" only to reduce the risk of overcrowding in the café/foyer area</li> <li><b>All</b> dry side changing areas are currently closed to the public</li> <li>Facemasks to be worn (unless exempt) when entering the leisure centre</li> </ul>		<b>X</b>	

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			L	M	H			L	M	H
<b>TRAINING SESSION &amp; MATCH SETUP</b>	<p><b>COVID-19</b></p> <p>Direct contact with a person who could be infectious</p> <p>Touching objects or contaminated surfaces</p> <p>Flammable alcohol-based hand sanitiser</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Players</b></p>		<p style="text-align: center;"><b>X</b></p>		<ul style="list-style-type: none"> <li>Coaches are to give clear instructions to team members regarding training times and days and to re-iterate a player's punctuality. They should also be forewarned of the requirement to use hand sanitiser</li> <li>Coaches should arrive at least 15 minutes prior to a training session so that the session can be setup before team members arrive, thus reducing the risk of potential contaminated equipment being handled.</li> <li>All team members and coaches are required to apply hand sanitiser at the start of the session. Any player that refuses will be asked to leave the session.</li> <li>All persons should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub</li> <li><b>ALL</b> training/match equipment should be wiped with antibacterial wipes, before and after a training/match</li> <li><b>All teams must be affiliated with their respective County FA prior to a match being played</b></li> </ul>	<ul style="list-style-type: none"> <li>Coaches are to supply a bottle of hand sanitiser at training sessions. A 2metre square area is to be setup at the start of the session in which the hand sanitiser will be kept.</li> <li>Only one person allowed to enter the sanitising area at a time to maintain social distancing</li> <li>It is an individual's own choice as to whether they wear a face mask, of which they are responsible for purchasing, its proper use and correct disposal of</li> <li>Coaches are to keep their training equipment on their person</li> <li>Refrain from lending equipment with other Coaches</li> <li>Coaches to keep a pair of latex gloves and facemask in First Aid Kit, in order to be able to administer First Aid, in the event of an emergency</li> <li><b>The NHS track and trace QR code must be scanned or paper copy attendance record obtained when entering the site</b></li> </ul>		<p style="text-align: center;"><b>X</b></p>	

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			L	M	H			L	M	H
<b>DURING THE MATCH/ TRAINING SESSION</b>	<p><b>COVID-19</b></p> <p>Direct contact with a person who could be infectious</p> <p>Risk of persons congregating</p> <p>Risk of intervening social distancing rules</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Parents, Children, Adult players</b></p>		<b>X</b>		<ul style="list-style-type: none"> <li>• Training sessions should consist of 30 individuals max, including coaches. (does not apply to matches)</li> <li>• Goals, Corner Flags, Balls to be regularly cleaned during the match or training session</li> <li>• No mixing of age groups</li> <li>• Under <b>NO</b> circumstances will a non-FA CRC/DBS checked adult be asked to step in to act as a coach, it is the Coaches responsibility to ensure that Covid-19 guidelines are adhered to during training or match play</li> <li>• Should any coach be found to be contradicting the above, they will face disciplinary action from the club</li> <li>• Coaches will reiterate to parents/adult players, regarding social distancing measures during sessions</li> <li>• Players should not spit during training or match play and refrain from coughing on or near another player</li> <li>• An "out of play" match ball should not be handled by a non-playing person if possible</li> </ul>	<ul style="list-style-type: none"> <li>• Spectators are not permitted at training and matches for the foreseeable future</li> <li>• Shoelace tying during a session must be done either by the player or their parent only</li> <li>• Training Bibs must be washed after every use</li> <li>• Players are not to share water bottles with other teammates</li> <li>• Parents are not to share food with others</li> <li>• Strictly one parent per player at training sessions and matches</li> <li>• Contact should be kept to a minimum during training sessions whilst the club are in tier 3</li> <li>• No pre/post-match handshakes</li> <li>• Shouting should be avoided when in close proximity to another person</li> <li>• Sneezing or coughing should be done into a tissue. Avoid touching face</li> </ul>		<b>X</b>	

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<b>AFTER THE MATCH/ TRAINING SESSION</b>	<p><b>COVID-19</b></p> <p>Contact with contaminated surfaces</p> <p>Flammable alcohol-based hand sanitiser</p>	<p><b>COVID-19</b></p> <p><b>Risk of contracting the virus</b></p> <p><b>Coaches, Parents, Children, Adult players, BLC staff</b></p>		X		<ul style="list-style-type: none"> <li>Once the match/training session has finished, players and parents are to be dismissed as quickly as possible, maintaining social distancing</li> <li>Players are not to retrieve training equipment</li> <li>Coaches should wipe all equipment using antibacterial wipes prior to putting it away</li> <li>Players are to apply sanitiser at the end of the session</li> <li>The gates to the artificial grass pitch are to be locked by a BLC staff member</li> </ul>	<ul style="list-style-type: none"> <li>Parents/players should be advised to wash the players match/training kit after every session to reduce the virus spread risk</li> </ul>	X		

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**Risk Assessment Matrix**

**Monitoring and Review**

Date Completed	Assessed by:	Amendment Detail:	Signature:	Review Date:
01/08/20	D Mayne	A return to competitive training and match play	<i>D. Mayne</i>	01/09/20
07/09/20	D Mayne	Risk Assessment Burntwood Rugby Club (BRC)	<i>D. Mayne</i>	29/09/20
27/09/20	D Mayne	Risk Assessment Burntwood Leisure Centre (BLC)	<i>D. Mayne</i>	18/10/20
10/10/20	D Mayne	Amend RA for BLC that parents do not enter 3G area during training	<i>D. Mayne</i>	18/10/20
06/12/20	D Mayne	A return to competitive training and match play in Tier 3	<i>D. Mayne</i>	06/12/20
28/03/21	D Mayne	A return to competitive training and match play from 29/03/21	<i>D. Mayne</i>	28/03/21

**Further Actions**

(Please detail any actions for the risk assessment here)

Issue	Further action	Action by who?	Action by when?	Completed